

Island Foundation Board Meeting
Date: March 30, 2009
Time: 6:00 p.m.
Seashore Middle Academy – 15437 S.P.I.D. – Cafeteria

Board Members Attending: Colleen McIntyre, President; Cheryl Standifer, Secretary; Mary Ellen Hanna, Treasurer; Leanne Libby, VP Public Relations; Beth Koutsoumbaris, VP Fundraising; Garrett Dorsey, VP Vision and Planning; Kim Grassetonio; SLC Liaison; Sharon Smith, SMA Liaison; Lisl Ames, PEP Liaison; James Chrobocinski, Community Programs Liaison

Others Attending: Maryann Carl, IF Corporate Director; Barbara Beeler, SMA Director; Heather Harkins, PEP Director; Mark Formsma, SLC Director

Colleen called the meeting to order at 6:02 p.m.

I. Welcome to Visitors

Gayle Mantello was present to express her interest in a board position.

II. Thought for the Day

Over 80 kids participated in the UIL competition and brought home over 75 medals.

III. Introduction of Guests

Michelle Ortega was present to present the volunteer coordinator report.

IV. Overall Board Agenda

A. Review and Approval of Minutes (2-23-09). The motion to approve the minutes for 2-23-09 with amendment to VIII.I regarding public information releases passed unanimously.

B. Treasurer's Report. Mary Ellen presented the profit loss statement. She reported that the service center reported that that they will be changing from the RSCCC system to another.

C. Financial/ Budget Change Requests(BCR's).

- i. Island Foundation may make bond payment if the Middle Academy needs help.
- ii. The motion to approve the BCR to add revenue and expenditure lines for the Whoop It Up fundraiser passed unanimously.

V. SLC Agenda

- A. SLC Director's Report. (See Attached Report for details)
- i. Enrollment/Letters of Intent. Enrollment is down by six due to military transfers and there was 1 new admission. There will be a lottery in every grade but kindergarten.
 - ii. Current Curriculum Activities/TAKS Update.
 1. All three SmartBoards are installed and operational.
 2. Mark reported that the G/T Program Committee met with the ESC gifted and talented specialist Mary Beth Yeager regarding entry criteria to the program. Following short discussion on the topic, it was suggested that satisfaction surveys should be developed and conducted targeting specific curriculum areas in order to get feedback from parents with children in the program and those whose children are not in the program.
 3. All students passed the 3rd grade TAKS reading exam and almost 2/3 received commended.
 - iii. Administrative Update
 1. An emergency dismissal drill is scheduled for April 1st.
 2. SLC students have participated in a variety of competitions including the Spelling Bee, the Coastal Bend Science Fair, TMSCA Math and Science, Destination Imagination, Petroff Piano Competition, UIL Ready Writing, and the UIL competition in Rockport.
 3. All staff returned letters of intent indicating their intention to return next year.
 - iv. Upcoming Events
 1. 4th graders will visit SMA for lunch and a tour on Thursday, April 2nd.
 2. Mod II students will take ITBS test on April 14-17.
 3. Mod III will take the remaining TAKS tests beginning April 28th.
- B. Volunteer Coordinator's Report. Michelle Ortega presented her report and requested that the position be increased to full time. Colleen indicated that would be considered during budget development. Michelle indicated that finding lunch duty parents was becoming increasingly difficult. Colleen assigned the liaisons to coordinate with Michelle in developing strategies to address the problem.
- C. Financial/BCR's. The motion to accept the BCR's to correct number and add a line item for the CLAM passed unanimously.

VI. SMA Agenda

- A. SMA Director's Report. (See Attached Report for Details)
- i. Enrollment/Letters of Intent

1. There was 1 withdrawal and 1 admission during this reporting period.
2. There will be a lottery for 5th and 6th grade on April 1st.
- ii. Current Curriculum Activities/TAKS Update
 1. All students passed the TAKS Reading for 5th and 8th grades. 49% were commended in 5th and 70% in 8th.
 2. Math TAKS for 5th and 8th will be held April 7th.
- iii. Administrative Update. ESC provided staff development on technology.
- iv. Upcoming Events. Barbara presented an overview of the various activities recently held and scheduled.

B. Financial/BCR's. Barbara presented a letter from the Charter School Association that indicates they are working closely with TEA to resolve the unintended reduction in revenue for charter schools.

VII. PEP Agenda

- A. PEP Director's Report. (See Attached Report for Details)
 - i. Enrollment/Letters of Intent. Heather gave an update on enrollment.
 - ii. Current Curriculum Activities. Heather presented an overview of curriculum activities
 - iii. Administrative Update
 1. Heather reported that listening stations have been purchased for each classroom to enable children to listen to tapes and read along with books.
 2. There will be no holiday care for spring break due to lack of interest.
 - iv. Upcoming Events. Heather reported that summer registration will begin April 6.
- B. PEP Calendar. The motion to pass the PEP calendar as amended passed unanimously.
- C. PEP Holiday Care & Summer Care. Heather presented recommendations for holiday and summer care. She suggested that Spring Break be a regular attendance week for preschool and after school care. Spring Break curriculum would be a preview of the summer program to generate interest for the summer
- D. PEP Tuition – All Programs
 - i. The motion to approve the Policy Agreement Form as presented passed unanimously.
 - ii. The motion to raise the PEP registration fee passed unanimously.
 - iii. Heather presented her recommendations regarding class time options and related tuition. She recommended dropping the 2-

day and 3-day option. It was suggested to look at three pick up times Noon, 2:30 and 6:00 and the budgetary implications.

VIII. Island Foundation Agenda

A. IF Director's Report (See Attached Report for Details)

B. Board Elections

- i. The person who had expressed an interest in the Corporate Liaison position has withdrawn interest due to increased workload.
- ii. The motion to elect Gayle Mantello to seat 3 ending in August 2011 passed unanimously.
- iii. The motion to elect Gayle Mantello to the VP – Corporate Fundraising passed unanimously.

C. Bookkeeper Position. Maryann reported that a current SLC employee has expressed interest in the position.

D. Liaison/SEA Star Updates. None given.

E. YMCA Proposal – Summer Camp Maryann reported that the YMCA is interested in utilizing SMA for a class. She expressed her concern regarding assumption of risk and insurance requirements. It was suggested that a policy regarding facility use and any use agreement forms should be reviewed.

F. Fundraising

- i. Love Your Community/“Dollar a Day”. Overall LYC money \$11,337.
- ii. Brick Fundraiser. The bricks are on there way.
- iii. Whoop It Up. Maryann expressed her thanks to all who made this event such a success. It raised over \$27,000.
- iv. Buc Fish. Buc Fish is set for April 24.
- v. Casino Night/Poker Tournament. Maryann reported that she is working with Nes to see if a summer event is possible. She expressed concern that the Tsunami Bar and Grill has a tournament every night.
- vi. AT&T Revenue Share Program. Maryann presented an overview of the AT&T program. She will develop a policy to address fundraising as it relates to board member affiliation.
- vii. Additional Fundraiser. Maryann reported that the directors are investigating the possibility of doing a school supply sale on our campus.

G. Public Relations. No report.

H. Community Programs. No report.

IX. Announcements:

None

X. Closing Comments:

None

XI. Next Meeting: April 20, 2009

Colleen adjourned the meeting at 9:07 pm.

Motions:

	Motion	1 st	2 nd	Vote
1.	Motion to approve minutes for 2-23-09 with amendment to VIII.I regarding public information releases	Mary Ellen Hanna	Leanne Libby	Passed unanimously
2.	Motion to accept the BCR's to correct number and add a line item for the CLAM	Mary Ellen Hanna	Kim Grassedonio	Passed unanimously
3.	Motion to pass the PEP calendar as amended	Mary Ellen Hanna	Leanne Libby	Passed unanimously
4.	Motion to approve the Policy Agreement Form as presented	Leanne Libby	Mary Ellen Hanna	Passed unanimously
5.	Motion to raise the PEP registration fee	Mary Ellen Hanna	Kim Grassedonio	Passed unanimously
6.	Motion to elect Gayle Mantello to seat 3 ending in August 2011	Mary Ellen Hanna	Kim Grassedonio	Passed unanimously
7.	Motion to elect Gayle Mantello to the VP – Corporate Fundraising	Mary Ellen Hanna	Kim Grassedonio	Passed unanimously
8.	Motion to approve the IF BCR as presented	Garrett Dorsey	Kim Grassedonio	Passed unanimously